

HDI NE Regional Conference Call Minutes

Date: 02/20/07

Time: 12:00 EST

Notice: [THIRD Tuesday of each month: 877-228-3600, pass code 196443](#)

INVITED PARTICIPANTS

	Chapter Name	Attendees	# Attending
1	Baltimore	Brian Spiva	1
2	Connecticut		0
3	Delaware Valley	Marie Clark, Carolyn Ensminger, Barbara McKinnon	3
4	Hudson Valley	Cynthia Schuller	1
5	New England		0
6	New Jersey		0
7	New York	Doug McNamara	1
8	Rochester		0
9	Washington DC	Virginia Scuderi	1
	Upstate NY		0
	Susquehanna Valley (unofficial)	Catherine McAnally	1

MEETING AGENDA

	Topic Description	Presenter
	Open Meeting – Roll Call	Virginia
	NE Regional Summit expenses	Attendees
	Congratulations! Circle of Excellence	Virginia
	AOY Judging – Winner by March 15	Virginia
	Regional winner expenses – room reserved, need air	
	LOC Meeting at conference	Virginia
	Committee: Regional get-together at conference	Attendees
	Letters to bosses – addresses to Sophie by Feb 23	Virginia
	LCO Summit – June 8 – 10	Virginia
	New Chapters updates: Upstate NY, Susquehanna Valley	Virginia

OPEN ACTION ITEMS

	Action Item	Owner	Status
	NE Regional Summit Expenses		Only 3 have paid
	AOY Judging Committee	Virginia	

NEW ACTION ITEMS

	Action Item	Owner	Status
	AOY Regional Expenses for Conference	Virginia	Estimate chapter charge
	AOY Judging Committee	Virginia	Set up call
	Conference Regional get-together	Cynthia Schuller-DelVal	Input from Lou Eggert?
	AOY templates	Barb McKinnon	Done
	Send email address to Marie and Catherine	Virginia	Done
	Send Doug McNamara email for Earl Brake	Virginia	Done
	Regional Bank Account	Virginia	Inquire logistics w/Sophie
	Get in touch with Lou Eggert for conf get together suggestions/sponsorship	Virginia/Cynthia	
	Regional attendance to conference	Virginia	Check w/Sophie

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DISCUSSION POINTS:

Old Business

NE Regional Summit Billing – Capital Area has received payment only from three chapters – DeVal, Connecticut and New York City, thank you! All other chapters, your prompt payments are appreciated.

Analyst of the Year -- six candidates from our region – Winner to HDI by March 15

Baltimore – Allen Kronenwetter
Capital Area – Oyebimpe Oyelese
Connecticut – Kim Humphreville
Delaware Valley –
New England – Christopher Senseman
New Jersey – Talib Moghul

Judges:

Chris Dunbar-New England
Ritu Sharma – New Jersey
Kelly McLaughlin – Upstate New York
Cynthia Schuller – Hudson Valley
Catherine McAnally – Susquehanna Valley
Barry Boyer – Susquehanna Valley
Brenda Dersham – Susquehanna Valley

Circle of Excellence – Congratulations – seven chapters from our region qualified for Circle recognition! Overall, 29 chapters participated. The highest score was 372 and the lowest was 115. There were no Platinum Circle winners for 2006.

Gold Awards:

Capital Area
Delaware Valley
New England
New Jersey

Silver Awards:

Baltimore
Connecticut
New York City

Circle of Excellence insights:

Marie said that even having been on the committee to create the criteria for the Circle of Excellence, she thought it was harder to achieve than they thought. The most difficult area to achieve was in meeting attendance

Doug from NYC said they didn't really focus on the criteria throughout the year and believes that it is a good road map for delegation of responsibilities to appropriate officer positions. The criteria helps to define goals and responsibilities for the chapter overall.

Capital Area used the criteria to set the goals for the year in the annual strategy meeting. In addition to the website downfall, meeting attendance did not increase over the previous year.

New Chapter Updates – Catherine McAnally was on the call from the Scranton area. They have had their first interest meeting and have met the goal of 15 companies represented as members in order to validate their chapter. Election ballots for the board of officers are due today and will be collected by Virginia Scuderi. There are candidates for five positions. The officer board will be announced by the end of the week. There was also a vote for the chapter name which it appears may be "Susquehanna Valley". Congratulations, Catherine and best wishes for the future of your chapter!

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Marie Clark of DeVal suggested that DeVal and Susquehanna Valley share meeting info so that members in bordering areas can choose meetings to attend. Virginia will send email addresses to each for future communication.

Reminders:

- Names and addresses of bosses due to Sophie by Friday, February 23.
- LCO Summit, June 8 – 10 in Colorado Springs, CO
- LCO Meeting at Conference – Monday, April 30 from 12:00 – 3:00pm after lunch

New Business

Analyst of the Year Regional Judging – Winner to HDI by March 15

Marie and Barb have templates they are willing to share for judging and planning.

Virginia will hold a conference call with all judges to decide format, questions and timeline for interviews.

Conference expenses – There is overall concern that reimbursements are not made in a timely manner for a chapter to assume initial responsibility. It was agreed that Virginia will come up with an estimate (based on data from last year's expenses) for each chapter in the region to pay in advance of the conference so that expenses will be covered. Virginia has put the hotel reservation at Luxor on her personal credit card to hold a room in the meantime. Reservation from Sunday, April 29 to be available for interviews and meetings Monday morning with check out on May 3 to attend Conference Party.

Airline reservations must be made as soon as the regional winner is determined and should be made by the winner and his/her chapter officers.

Virginia will check on setting up a Regional bank account logistics with Sophie/Johann.

For the future, perhaps each chapter should pay a set amount each year with agreement to participate in regional events such as Regional Summit, Analyst of the Year, Conference get-together, etc.

2007 Conference –

Chapter officers estimated to attend:

Capital Area – 3

DeVal – 2

Hudson Valley – 2

NYC – 2

Susquehanna Valley – 1

Regional get-together at the conference – Cynthia Schuller volunteered to help locate a site and set up reception. Virginia will try to get an estimate of attendees from Sophie. Virginia will ask Lou Eggert to work with Cynthia with any suggestions and possible sponsorship of the event.

Close Meeting

The next conference call will be:

Tuesday, March 20, 2007 12:00 EST

877-228-3600 code 196443