

HDI NE Regional Conference Call Minutes

Date: 08/21/07

Time: 12:00 ET

Notice: [THIRD Tuesday of each month: 877-228-3600, pass code 196443](#)

INVITED PARTICIPANTS

	Chapter Name	Attendees	# Attending
1	Baltimore	Dale Wells	1
2	Connecticut	Gerrard	
3	Delaware Valley	Marie Clark, David Sharp, Lou Eggert	3
4	Hudson Valley	Cynthia Schuller, Carolyn Jones	2
5	New England	Jeremy Kurtz	1
6	Northern New England	Lee Desiderio, Tom Huslander, Karen Martus, Deirdre Rogusky, Reed Parker	5
7	New Jersey	Ritu Sharma	1
8	New York	Kevin Staley, Orlando Hernandez	2
9	Central & Western NY		
10	Washington DC	Sandy Seroskie	1
11	Susquehanna Valley	Brenda Dersham, Catherine McAnally	1

MEETING AGENDA

	Topic Description	Presenter
	Open Meeting – Roll Call	Virginia
	Follow up: LCO Summit to-do list and last regional call with Tommy Barnett	Virginia
	Strategy status: Mission, goals, roles, etc.	Virginia
	Health Check Survey vs. Circle of Excellence	Virginia
	Analyst of the Year (AOY) application and timeline	Virginia
	Global Local Chapter Officer (LCO) call agenda	Virginia

OPEN ACTION ITEMS

	Action Item	Owner	Status

NEW ACTION ITEMS

	Action Item	Owner	Status
	Geographical groupings for speaker tours	Virginia/Marie	
	4-steps for Mission Statement creation	Virginia	
	Send membership and officer meeting rosters, minutes to Regional Director, Sophie Klossner and MAB Chair (Tommy Barnett)	All chapters	
	Set up and confirm regional calls for officer positions	Virginia	

DISCUSSION POINTS:

- Regional speaker tour – Jay Riffenbury in spring?
 - Let Virginia know if that works

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- Balt has Jay in Oct with HDI speaker tour
- Balt and DC will look at synergies for Kirk for Oct
- Virginia and Marie will do initial geographical groupings

- Regional call by position
 - Monday mornings, quarterly
 - Presidents, Tuesday 9/4 @ noon
 - Strategy Sessions
 - Regional Planning
 - Regional Funds
 - Programs, Monday 10/8
 - Regional Synergies
 - Communications/Newsletter/Webmaster, January
 - Meeting attendance
 - Membership, April

- Regional Summit
 - Philadelphia as location, ACE conference facility
 - Volunteers needed, email Virginia if you can help
 - Topics were developed at last regional call

- Funding arrangements
 - Working w/ Global for regional summit, AoY to national conference, etc

- July Meeting Minutes follow-up
 - Virginia will distribute some info on a 4-step process to create a mission statement
 - Circle of Excellence – list of best practices, very detailed, point system
 - Health Check Survey – high level overview of chapter for Global

- Circle of Excellence and to help regional directors and member advisory board
 - Include Sophie, Tommy and Virginia in:
 - Chapter Meeting Invites
 - Chapter Meeting Agendas
 - Chapter Meeting Minutes
 - Chapter Meeting Attendance
 - Board Meeting Invites/Agendas/Minutes

- Virginia's contact info
 - Scuderiva@comcast.net
 - Use cell # 240-731-3747

- Analyst of the Year
 - New application sent out by Sophie via email and on CHKR on HDI site
 - Timeline has also been sent out
 - July/August – set up logistics, call for nominations, set up judges, set up committee
 - Look for sponsors
 - DV uses local RHT office, Virginia will clarify with Sophie
 - September – look at how to fund regional winner
 - Region has to pay for airfare, hotel and food
 - MAB has this on their Sept agenda

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- LCO calls for Sept (9/5) and Oct (10/3) will focus on AoY
- Regional News
 - Del Val is having Vendor Fair in September
 - All are welcome to attend
 - Willing to share project plan
 - Susquehanna Valley
 - New member kit with local and global info, by-laws and contact info
 - Slogan: Think Global, Deliver Local, HDI included in the logo

Close Meeting

The next conference call will be:
Tuesday, September 18, 2007 12:00 EST
877-228-3600 code 196443