

HDI MANAGER OF THE YEAR

ULTIMATELY, LEADERSHIP IS ABOUT **GETTING THINGS DONE** THAT DRIVE ACTION, GET RESULTS, AND IMPROVE PERFORMANCE. It's the ability to influence and motivate others, and provide the tools and environment that allow others to best contribute towards the attainment of goals. A true leader has the confidence to stand alone, the courage to make tough decisions, and the compassion to listen to the needs of others. They might not set out to be a leader, but they become one by the quality of their action and the integrity of their intent.

The **HDI Manager of the Year Award** acknowledges and honors a service and support manager who has been in his or her current management role for the past 12 months, supporting any – or all – IT services within their organization. Through this award program, HDI seeks to recognize prominent professionals who most clearly demonstrate the ability to serve and advance information technology within their organizations.

HDI announces each year's winner at the HDI Annual Conference & Expo.



2010-2011 Award Recipient George Reichert



Eligibility . . .

1. Service and Support Manager who has been in his/her current management role for the past 12 months.
2. Service and Support Manager supporting any, or all, of IT services
3. Service and Support Manager who works successfully to manage the strategic and tactical components of their support organization
4. Have an HDI membership in their organization (does not have to be the manager themselves, as HDI will recognize the company name)

Award Criteria . . .

The HDI Manager of the Year application process is as follows:

1. Complete the application at: www.thinkHDI.com/MOYaward
2. Submit the following supporting materials to Kerri Hanna, HDI Membership Coordinator, at khanna@thinkHDI.com:
 - a. Letter of Introduction
 - b. Three written testimonials supporting the nominee
 - c. Recent head and shoulder photo (electronic version only)
3. Video introduction of the nominee
 - i. *Five minutes in length maximum to include:*
 1. Name
 2. Company
 3. Title
 4. Organization/Direct Reports/Areas of Responsibilities
 5. What am I doing that makes me a unique leader?
 6. Having read the entire application, what is the one thing you would like to tell the judges about yourself and your management style?
 - ii. *Please put video on a DVD and mail to:*

HDI Manager of the Year
121 S. Tejon Street, Suite 1100
Colorado Springs, CO 80903
4. Deadline for submission: **October 31st**
5. HDI will contact all nominees to confirm receipt of submission, and provide the next steps in the process.

Nomination Process . . .

1. The nominations can come from:
 - a. Self nomination
 - b. Peer nomination
 - c. Direct reports nomination
 - d. Boss nomination
2. HDI recommends that the nomination process be a joint effort with the nominee and the nominator, if it isn't done by self nomination. This way the nominee can provide the letter of introduction and have input on qualities needed for the application process.

Judging Process . . .

HDI's Manager of the Year Award judges review all nominations and will select the top three finalists based on the following criteria:

- A. Letter of Introduction
- B. Leadership Values
- C. Process and Procedures of Leadership

THE JUDGING PROCESS IS BASED ON THREE PHASES:

Editorial

1. Format
2. Spelling and grammar
3. Clear, concise responses
4. Clear business communication skills

Content

1. Readability
2. Coverage of topics
3. Quality of responses

Personal Interview (top three finalists only)

1. 15-minute interview with a panel of judges
2. Each finalist will be asked the same questions
3. Q&A from judges

An entry must receive a score of 80% or higher to pass from the first phase and to be considered for the second phase. After the second phase of judging, the two scores will be averaged and the top three finalists will be selected for personal interviews. The finalists will be honored at the HDI Annual Conference & Expo.

www.thinkHDI.com/MOYaward • 800.248.5667

Questions? Contact Kerri Hanna, HDI Membership Coordinator at 719.268.0327 or khanna@thinkHDI.com

